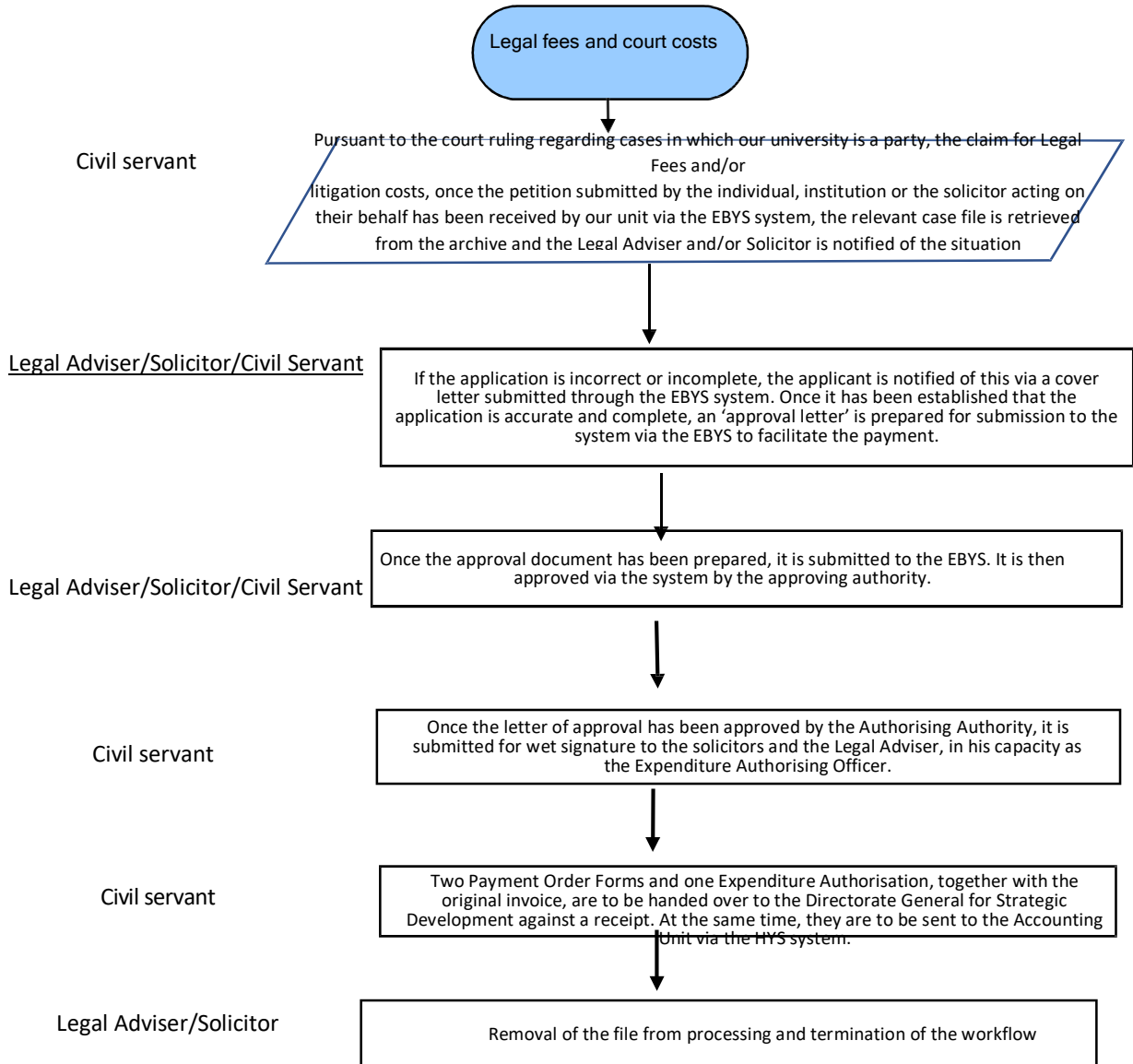


	Republic of Turkey Konya Technical University Legal Advisory Office Workflow Process Form	Document No	HUK-İA-1.35.007
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1- Process Description	The process of legal fees and court costs
2- Process Owner	Legal consultancy
3- Process Objective	The aim is to establish a standard procedure for the activities carried out in connection with the collection of the legal fees and litigation costs claimed from the university.
4- Relevant Legal Provisions	The Lawyers' Act, the Code of Civil Procedure, the Administrative Procedure Law
5- Risks/Opportunities	Failure to make payments on time / failure to pay costs relating to enforcement proceedings
6- Process Inputs (Documents)	1- Documents relating to the proceedings carried out by the relevant department 2- Power of attorney 3- Receipt 4- Letter of formal notice

7- Process Manager	8- Workflow Diagram	9- Process Outputs
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	<p style="text-align: center;">Republic of Turkey Konya Technical University Legal Advisory Office Workflow Process Form</p>	Document No	HUK-İA-1.35.007
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10. PROCESS ASSESSMENT CRITERIA	
11. PROCESS PERIOD	Once the court case or enforcement proceedings have become final
Prepared by	Manager of the Department Approving the Document