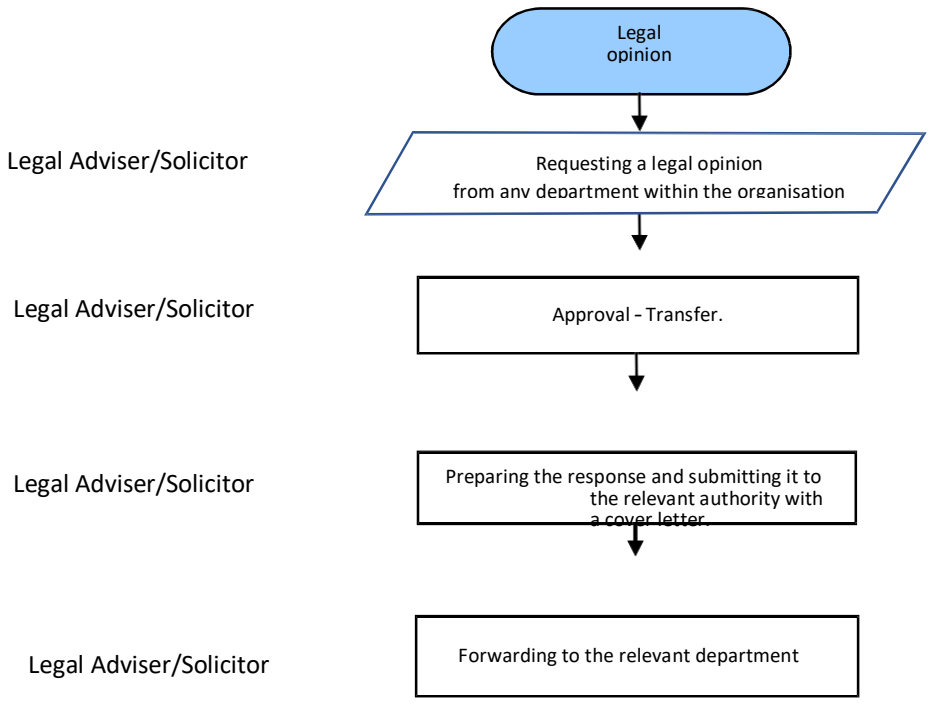


	<p style="text-align: center;">Republic of Turkey Konya Technical University Legal Advisory Office Workflow Process Form</p>	Document No	HUK-İA-1.35.008
		Date of First Issue	18.05.2022
		Revision No	00
		Revision Date	00.00.0000
		Sayfa 1 / 3	

1- Process Description	Legal consultation process
2- Process Owner	Legal consultancy
3- Process Objective	The aim is to establish a standard procedure for activities carried out as part of the legal opinion process.
4- Relevant Legal Provisions	Law No. 2547
5- Risks/Opportunities	Failure to respond in a timely manner / ensuring that administrative procedures are carried out in accordance with the law
6- Process Inputs (Documents)	Documents relating to the actions taken by the department handling the case

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7- Process Manager	8- Workflow Diagram	9- Process Outputs
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10- PROCESS ASSESSMENT CRITERIA	
11. PROCESS PERIOD	As and when requests for legal advice are received from departments
Prepared by	Manager of the Department Approving the Document